

16th PPC Meeting in Brocton on February 19, 2018 at 7 p.m.

Agenda:

1. Upon this rock – by Christopher Musielowski
2. Unfinished business:
 - 2.1. SDP Action Plan 2018 from EO 1 to EO 10
 - 2.2. Parish Thrift Store Plan
3. Reports from PPC Committees
4. Agenda arising from the reports
5. Others: Feedbacking

15th Minutes of the PPC Meeting in Westfield on January 15, 2018

Presider: Dan Quagliana presided over the meeting.

Opening Prayer: Phil led the prayer.

Attendees: Fran Lus, Jim Crolle, Joe Giambra, Phil Baideme, Camile Belcher, Fr. Romy, Dan Quaglian, Linda Wolfe, Dianna Giambra, Debby Ruland and Bob Ducato

Absent: Betty Deland

Approval of the December 18th Meeting Minutes: Phil motioned to approve the minutes and Camile seconded the motion. All were in favor.

Agenda:

1. SDP One-year plan 2018 – Dan read over the One Year Plan for 2017-2018. Dan also read the Plan of Action 2018 which is to be discussed at the February meeting. Dan asked if there were any comments. No comments at this time other than “a lot to digest”.

The St. Dominic Parish One Year Plan 2017-2018

Vision: United in God’s love, the faith community of St. Dominic Parish celebrating the presence of Christ in the spirit of faith and fellowship by full participation in the life of our parish community.

Mission: We, the faith community of Dominic Parish commits ourselves to:

- share our beliefs with all people through Eucharist, prayer, education and service.
- Encourage and assist in the faith development of others especially our young people through the Sacraments, Liturgy of the Word, and compassionate concern for all.

Goal: In order to achieve the vision-mission of St. Dominic Parish, we welcome all to journey with us as we continue to grow in faith strengthen by the minimal structure of St. Dominic Parish.

EO (Enabling Objective): In order that the VMG be realized within a year before August 2018,

1. The Parish Pastoral Council shall devise a one-year plan for Evangelization (Teaching Ministry) that includes Pre-baptism, Pre- Confirmation, Pre-Cana, Family and Life Marriage Enrichment, Youth Catechism by grade level, Out-of-school youth, One-On-One Family Evangelization, Bible Study, Media Evangelization – in charge: Dianna Giambra & Bob Ducato
2. The Parish Pastoral Council shall devise a one-year plan for Service Ministry that includes Hospital & Nursing Homes, Elderly & Sick at home until service at

cemetery, Hungry & Homeless, Prison Ministry, Social Justice Issues like abortion, etc., Outreach Program like Thrift store, Socialization Committee like coffee & donuts, dancing, etc. – in charge: Fran Lus, Jim Crolle & Dan Quagliana

3. The Parish Pastoral Council shall devise a one-year plan for Worshipping Ministry that includes Lectors, Eucharistic Ministers, Choir, Ushers, Altar Servers, Family Prayer (Domestic Church) with rosary and/or bible sharing, Marian Devotions like October month of the rosary & Flower of May, Saints Feast Day celebrations like St. Dominic our Parish Patron Saint & Divine Mercy Feast day, Sunday Liturgy, Christmas & Lent Season – in charge: Fr. Romy

4. The Parish Pastoral Council shall devise a community organizing plan of Portland town (in charge: Fran Lus), Westfield town, and Ripley town (in charge: Jim Crolle) on census of the number of Catholics and their addresses, establish its boundary and provide a Map with the following communities: 1. **Town of Portland** (Area: 34.18 sq.mi., Population: 4,665 E.2016)– Brocton village, Greencrest, Green Hills, Lake Erie State Park, Portland, Skinner Switch, Van Buren Point, Vineyard, West Portland; 2. **Town of Westfield** (Area: 47.27 sq.mi., Population: 4,678 E.2016)– Barcelona, Bournes Beach, Camp Vernon airport, Forest Park, Hawthorne Park, Lombard, Volusia, Westfield village; 3. **Town of Ripley** (Area: 48.87 sq.mi., Population: 2,321 E.2016) – East Ripley, Forsyth, Minnegar Corners, Raters Corners, Ripley village, Ripley beach, Sheldon Corners, Shore Haven, South Ripley, State Line, Wattlesburg (See attached details & maps).

5. The Parish Pastoral Council shall devise a plan for building and ground improvements & repair – in charge: Pat Tate/Joe Giambra

6. The Parish Pastoral Council shall assist the cemetery committee plan on building the columbarium in 2018 – in charge: Bob Ducato

7. The Parish Pastoral Council shall assist the parish communication plan with Joe Giambra for Brocton community and Linda Wolfe for Westfield & Ripley communities. Responsible persons for specific communication tasks:

Website: www.stdominicrcc.org- incharge: Joe Giambra; Parish Bulletin – in charge: Debby Ruland; Parish news article to be published to local newspapers, radio/TV - In charge: Linda Wolfe

8. The Parish Finance Council shall devise a one-year plan for the financial support of the Parish and Upon this rock campaign – in charge: Finance Committee

9. The Parish Pastoral Council shall make a clear roles and functions with organizational chart for its implementation – in charge: Fr. Romy

10. The Parish Pastoral Council shall devise a monitoring survey and/or evaluating plan to be presented monthly and/or on parish assembly yearly. – incharge: Fran Lus (Brocton) and Jim Crolle (Westfield & Ripley)

PLAN OF ACTION 2018 (To be submitted and discussed next PPC meeting)

In order to achieve the VMG and EO, the in-charged from E0 1-10 shall devise a plan of action guided by the following format:

1. Name of the Plan
2. Goal and objectives
3. Methodology
4. Activities

5. Timeline
6. Budget & sources of funds
7. Evaluation design

2. Parish Thrift Store Plan – Jim stated that Father and himself have discussed this as a possible venue to service the community. The thoughts that Dan had read in the 2018 Action Plan were things that he and Father came up with. The challenge will be to get the entire parish behind this. The location is difficult. They thought if they start small they could use the two lower classrooms. Father and Jim also went to talk with Steve Zanghi to discuss any legal ramifications. We haven't heard back from him yet. This is something that will take a lot of discussion, it isn't something that will happen next week or next month. Jim asked for the Committee's thoughts on it. Linda responded by saying that she feels it is a great idea. Jim said that we need somewhere where we won't have to pay rent. Bob stated that if we start in the classrooms then as we build up a kitty you could use it to rent a space. Linda felt that if we are going to do it that it should be done the right way. She felt location is important, she doesn't feel they would come to the Hall. Joe felt it would work if you could get someone to work at it. He also felt that location is important. Phil felt it was a good idea but who would man the place and wash everything. Phil stated that with it being in Westfield will anyone from Brocton or Ripley come? He also stated that we don't want to take anything away from the Thrifty Kitty. Jim commented that without the Parish commitment this would not work. Camile stated that you have to realize certain people do everything and some of those certain people are getting tired. Dianna suggested to send out feelers and see what comments are made. Camile felt that Ripley would be the best place to have one. Linda didn't necessarily agree because she felt the people that should shop there are not the ones that do. Discussion began about tax and whether we would have to charge tax. Bob stated that if the money goes for an outreach for the community you wouldn't have to. We are waiting for Steve to get back to us. This will come up again at the next meeting. There is definitely more information to obtain. Bob will check into this when he goes to Florida.

3. Reports from PPC Committees:

3.1 Education & Youth below 18 yrs. old – Dianna informed the committee that she has been working with the First Penance class. Michelle Helmer's class has been working on the Beatitudes. She would like the children to do something during Mass, but Michelle will let her know when she is ready to do that and then Dianna will check with Father. Dianna also informed the committee that when she went to submit the confirmation information in the Sacrament Books she found a real mess. Since the churches have merged a lot of the information is missing. She will formulate a letter to the parents of the confirmation class to ask for their sacrament information because it is not in the books. She will have Fr. Romy approve before she does it. This is not going to be an easy task, but she will do the best she can. She is trying very hard to fix this situation.

Education & Youth 18 yrs. old and older - Bob Ducato informed the committee about his class in April. Bob will hold a class on the cycles of the church year. He passed out the material to the committee. We will look at the calendar year i.e. year cycle. Lector Trainings: April 22 – W & 29 -B – Lector 101 training for those interested in becoming lector. Lector training refresher program for those interested in tweaking their skills as a lector will begin May 6 – W, 20 – B, 27 – W, June 3 – B. This program is to help the reader have a better understanding of the readings. Seminar on the cycles of the church calendar and why we follow cycles. April 30 – W – history

of the church calendar and changes Cycles A, B, & C: May 7 – B – cycle A, May 14 – W – cycle B, May 21 – B – cycle C, June 4 – W – Readings and Gospels, June 11 – B – Prayers during Mass as influenced by the cycles, June 18 – W – understanding intensity of the cycles on the church community. June 25 – B – The impact of the cycles on the parishioners (taken from Bob Ducato's plan).

3.2 Liturgy and Music - Father Romy stated that last month we had the novena masses for Christmas. We have daily mass and holy hour scheduled. We have changed the music from this time until Lent. Lent: we will use Fr. Joe's music. In ordinary time he would like to see lively music. Everyone thought that would be great. We have Mass planned Jan. 21st in Ripley at Meeder's Restaurant. Jim said that he and Father discussed having something during Lent like someone coming in to speak. Jim had an idea of putting inserts regarding Lent in the bulletin and we would reach more people this way. Father agreed. To have someone come in you would have to pay them. The insert comes from "Our Sunday Visitor" and this would run us approximately \$150 and would be in the bulletin for six weeks. We have a lot of ideas of things to do but we have to reach all three communities. Father feels he should have something i.e. penance, in all three locations because if it is in Brocton, Westfield and Ripley won't come and vice versa. We have to pay the Priests to come for confession and when we have only seven show up that is expensive. He feels that doing it this way, hopefully more people will attend. Linda wanted to add that Jim and Fran did a wonderful job when they spoke about the plan of the communities at Mass.

3.3 Parish Community Life - Fran spoke first regarding the Brocton community. At the last meeting he felt it was lively. We had the committee's report on their progress, but the bulk of the discussions were on a census. Trying to find out what former parishioners are not coming to Mass. We had a lot of ideas of how to do a census, a very good discussion. One of the most positive ideas was to resurrect the old Catholic Charities donor list where there were names and address. We rejected the door to door census. We have the community committees thinking. Jim spoke about the Westfield community which is behind because we did not meet in December due to the holidays and the weather, so we are behind on setting up the committees than Brocton has. We have arranged to have Mass in Ripley this Sunday January 21st and I would like to have the Parish Council support us and attend if at all possible. The response has been very minimal so far. Our next meeting for the community is the 22nd and we will get our committees set up. Jim passed out a questionnaire that he found. Many questions don't apply because we are just too small, but this would make us start thinking about.....do we do this.....should we be doing this? Before the next council meeting we should take a look at it.....does our pastor seem overworked? We should take some time to look this over and discuss at the next meeting.

3.4 Buildings & Grounds - Pat Tate has resigned from this so Father appointed Joe Giambra to be in charge. Joe feels everything is ok but he will need to talk to Bill. Debby reported that the eaves trough fell off the Rectory roof and is laying on the roof. Debby also reported that we no longer use Casella for garbage and we are now using Best Way. This will save us some money.

3.5 Cemetery - Bob passed out a lot of material on the columbarium. Over the past year he has been working on the columbarium and the perpetual care fund. In speaking with Diocese, they gave him the Premier Columbarium that they have worked with. Their information is in the handouts that I passed out. Also, Titus is now approved by the Diocese to do columbarium and they are very comparable. Winzor and Bristol are the common styles. The costs are also included in the handout. These are 48 niches. In Titus' info, everything is included in the cost except the foundation; which neither one includes the foundation. These are being looked at to extend the

life of the cemetery. We lose four gravesites to install one of these. However, the families are not responsible for maintaining these which is why we need a perpetual care policy. In working with Royal House, they have a brick program. You take these bricks and surround the base. You have these bricks engraved and they are guaranteed by them if anything should happen. We would sell the bricks and use the profit for the perpetual care. Maintenance for the columbarium is a periodic wash that needs to be done at least once a year. For the bricks, they need to be hosed down periodically. Linda asked what would happen to the cemetery if they close the church? The Diocese takes over the cemetery if that should ever happen. They have to be maintained. Bob said the cemetery committee had to come up with a procedure/policy for perpetual care. They would also like to put shrubs around the chapel that people could buy for \$1,000 in memory of someone. A marker would be placed. There will also be small trees that could be purchased also. There was also some discussion regarding the crypts, however this won't be discussed until the crypt is complete. Jim suggested that the cemetery committee take the money out of their account to pay for this and get it built as long as they have the money to do it and it doesn't burden the parish. Bob leans towards Titus because they are right here, and they already do a lot in our cemetery now. Father asked, when can we start building? Bob answered.....whenever you all decide! Jim suggested that we all think about it and vote on it at the next meeting. The Cemetery committee recommends using Titus and selling the niches for \$675 each.

3.6 Finance Council - Camile told the committee that she has spoken to Betty regarding the Ledger for the PDS System. Betty has been in to meet with Debby and has her computer set up, so she can arrange the account numbers and put the budget in. Once this is all done then all the invoices and deposits can be put in the system. Once this is done then we can expect some reports, so we can see where we stand. We are not making our weekly goal which makes things difficult.

3.7 Other - Debby reported that the Sunday missals are all out. We sold all the missals plus we ordered more and sold those.

Our next meeting date will be February 19th at 7:00 p.m. in Brocton.

Phil moved for adjournment and Jim seconded.

Fran lead the closing prayer.

Recorded by Debby Ruland