

St. Dominic Parish
15 Union St., Westfield, NY 14787

6th PPC Meeting on March 20,2017 at 7:00 PM in Westfield, New York

Agenda:

1. Parish secretary and also be appointed as PPC secretary.
 - 1.1. Part-time
 - 1.2. Office hours: 10-2pm(Existing) or 8-12nn or 1-4pm
 - 1.3. Days: Monday to Thursday (Existing) or Monday to Friday
 - 1.4. Rate/hour c/o Ms. Coleen O'Connell Jancevski, Diocese of Buffalo HR
2. Reports from the different committees: Education & Youth, Liturgy/Worship, Parish life Services, Building & grounds, Finance – PPC Stewardship Plan & Upon this rock
3. Others:

Fifth Minutes of PPC Meeting on February 20,2017 at 7:00 PM in Brocton, New York

Presider: The meeting was presided by Joe Giambra, the PPC Vice- President with an opening prayer at 7:00 PM in Brocton, New York. Then followed by roll call of its members.

Attendance: Camile Belcher, Joseph Giambra, Phil Baideme, Pat Tate, Lucy Rasinski, Fran Lus, Natalie Hoebener, Fr. Romy Hontiveros, Absents: Dan Quagliana, Bob Ducato, Susan Boneberg

Minutes of Meeting: Reading of the previous fourth minutes of the PPC meeting on January 16,2017 at Westfield, New York and then it was put into motion and duly seconded unanimously.

Agenda: The following agenda were discussed as follows:

1. Unfinished agenda from previous minutes: Upon this Rock Campaign, etc. Since Ryan Brinkerhoff, the in-charge for Upon this Rock campaign was not around, the discussion was deferred.
2. SDP Stewardship Plan and Parish Audit on March 20,2017. Fr. Romy presented the facts of SDP Stewardship Plan with average 82 family envelopes remitted per week with average collections of \$22.19 offerings per family per week as compared to \$51.21 needed per family per week to meet the goal of \$4,200.00. The methodology was also

presented. Then the presider took over for the discussion of the plan. Lucy: Who is going to approach to recruit the responsible person? Pat: Is there a speaker from other churches? No. This is only from the parish resources. Fr. Romy clarified the plan by asking the questions: Why I belong to the Church? Who am I? What is my responsibility to support the Church? Joe: Shared an experienced about a parishioner but his envelop was remitted in the Church. Camille: Parishioners need to understand about their responsibility. Phil: Observed that only few attendances at Mass. Camille: How to improve the mass attendance? She shared about the strategy of Fr. Beiter in Brocton. Phil: In the Parish Assembly, the same people who attended the Mass on Sunday. Camille: Send letters to the parishioners about the parish attendance. Phil: We are in dangerous situation and the fund's investment cannot be taken. How to educate them? Natalie: We tried Bible schools, Lectio, etc. to get more involvement. Joe: They are not going to the Church at all. Those who are not active they would not come to Church. Lucy: Religious education parents and children are coming. Natalie: Confirmation – 4, Communion – 2 students. Camille: How do we reach the fall away Catholics? Phil: They come during funeral, Christmas, and not worried about married in Church. I don't know how to get them in. Then followed by sharing in other Churches in Europe, Florida and other parishes. Lucy: Send letters to parishioners about their membership. A census questionnaire. Joe: Personal visit for those who did not reply. Make a new listing of parishioners by removing those in-active, move out or dead members. Joe: Updating our records without mentioning about money or viability. Pat: Taking the responsibility of composing a letter with the participation of the group. October 13,2008 the two churches were merged under St. Dominic Parish. The parish stewardship team is handled by the Parish Council. Amendment to the plan. Letters first. Phil: Number 1 moved down before number 4 in the stewardship plan as attached. Phil made a motion: Acceptance of the Stewardship Plan 2017 with amendments by Camille and Plan title: Parish Council Stewardship Plan 2017 duly seconded by Lucy. Unanimously approved.

3. Reports from the different standing committees: Education & Youth, Liturgy/Worship, Parish Life Services, Physical & Grounds/Cemetery, Finance

3.1. Education & Youth: Natalie reports on her activities. The youth will have their youth convention in Buffalo: Positively dangerous.

3.2. Liturgy & Worship: On January 29,2017 meeting in Westfield: Organized the Brocton and Westfield Co-Chairman. Westfield – Co-Chairman: Mary Ann Ellington & Sec: Kathy Probst; Brocton – Co-Chairman: Debbie Ruland & Secretary: Dianne Giambra. Provided the list of lectors and Eucharistic ministers in both churches. Holy Hour in Westfield: every Friday after the 9:00 AM Mass; Holy Hour in Brocton – every second Wednesday of the month at 7:00 PM. Recollections and confessions during Lent and Advent time. In-charge of securing daily mass intentions. Quarterly meeting will be on the last Sunday of April 30, 2017 at 1:30 PM.

3.3. Parish Life Services. Lucy presented the date of the next meeting on March 9,2017 at 7:00 PM. Open for Taize class exercises. Lucy is also a buddy of the Ministerial Association of Pastors. Coffee and donuts every third Sunday after 8:30 AM in Brocton.

3.4. Buildings and ground. Pat made a report on the job well done at Westfield Church basement room painting & electrical under the stairway. Lists: roof in Brocton Church, kneelers in Westfield Church, fence at the back of the rectory – the prize is more or less \$800.00, check the zoning law, parking lot need a tapping on it, plaster at the entrance going to the basement of Brocton Church, flooring of the Church in Brocton.

3.5. Finance. Quarterly meeting in April 2017. March 20, 2017 is the parish audit.

4. Other Business:

4.1. Spaghetti Dinner in Brocton in April 19,2017 in Brocton. Shopping in-charge by Natalie. Dianne is in-charge of the whole operation. Tony prepares the sauce. October 18,2017 will be spaghetti dinner in Westfield.

4.2. Parking place. We can use the parking area behind McDonald. Baptist parking place is off limit.

Motion for adjournment by Phil and duly seconded at 9:03 PM. Then followed by a prayer led by Joe Giambra, the presider.

Recorded by: Fr. Romy