

**St. Dominic Parish  
15 Union St., Westfield, NY 14787**

**13<sup>th</sup> PPC Meeting on November 20,2017(Monday) at 7:00 PM in Brocton, New York**

Agenda:

1. Unfinished business:
  - 1.1. Bishop Malone's visit & confirmation: Mass in Brocton at 4PM on Dec 16,2017.
  - 1.2. Parish Picnic after the mass in-charged: Brocton c/o Fran and Westfield/Ripley c/o Jim
  - 1.2. Worship & Liturgy: Music improvements and Christmas Novena Mass Dec 16-24,2017 (see below).
2. Reports from PPC Committees: Education & Youth – Dianna Giambra (below 18 yrs old), Bob Ducato (18 Above – Adult formation), Worship/Liturgy – Fr. Romy, Parish Community Life Services – Fran Lus for Brocton & Jim Crolle for Westfield & Ripley, Building and grounds – Pat Tate/Cemetery – Bob Ducato, Finance report – Camille Belcher, Phil Baideme, Jim Crolle & Betty Deland
3. Others: Agenda coming from the reports and minutes

**12<sup>th</sup> Minutes of the Parish Pastoral Council Meeting on October 23, 2017 in Westfield**

**Presider:** Dan Quagliana presided over the meeting. He also led the opening prayer.

**Attendance:** Fran Lus, Jim Crolle, Joe Giambra, Dianna Giambra, Phil Baideme, Bob Ducato, Pat Tate, Camile Belcher, Debby Ruland, Dan Quagliana and Fr. Romy Hontiveros

**Absent:** Betty Deland

**Opening Prayer:** The prayer was led by Dan Quagliana

**Previous Minutes of the Meeting:** Dan asked if there any changes or corrections to the previous minutes. Bob motioned to accept the minutes and Camile seconded the motion. All were in favor.

**Agenda:**

**1. Unfinished Business**

**1.1 Upon this Rock campaign updates** – Pat suggested having a collection once a month and that money go to this campaign. Would this help? Father said “no” and the

committee also stated that they have a procedure and you must do it their way. Father also said that they want to know directly who gave what. These are big problems with other dioceses.... he has heard that their collection has gone down because of this. Dan asked if we should continue our course of action to stay silent. Bob motioned to keep silent and Pat seconded the motion. All were in favor.

**1.2 Brocton Roof Updates** – Dan asked if there were any changes to the last meeting. Pat acknowledged that everything is completed and has all been paid for.

## **2. Bishop Malone’s visit & confirmation: Mass at Brocton 4:00 pm on December 16, 2017**

Dan asked if Bishop Malone himself is coming. Father said that, yes, he was. We have two confirmation students. Jim asked if Father would like the council to attend this Mass and Father stated that the council should because there will also be a reception after the Mass. It will be held in the Brocton Hall. There will only be one Mass on that day, Saturday. Jim stated that it should be announced well in advance this will happen. More will be discussed on this at the next meeting.

## **3. Reports from the PPC Committees:**

**3.1 Education & Youth** – Dianna stated that Faith Formation Classes started on Sunday, October 1<sup>st</sup> with 11 students attending. We have four teachers who are enthused with the program and are happy with their classes. We are using the “Walking by Faith” curriculum this year and when the new one comes out next year we will consider using that. We provide juice and snack for the children first thing before class. Barb Weingart had the students bring in items for the hurricane victims and were delivered to the Dunkirk collection site. In November, we will be collecting food for the pantries. The students will deliver the goods before Thanksgiving. The children will be working on this and it is good for their corporal works of mercy. Each student will be making an advent wreath on November 19<sup>th</sup> and learn the meaning of the advent wreath. All supplies and material have been donated by Dianna and Joe. Pat will make the boards for the wreaths. Dianna also provided a schedule for classes for the year. Dan asked that the schedule be included in the minutes and Jim asked that the report and the schedule be included in the minutes.

**3.2 Adult Education** – Dan told to Bob Ducato that he enjoyed and attended every class that he presented. Bob felt that the response and attendance was very good. This could lead to additional programming if the parishioners were interested in it. There is a series that we could look at on the gospels and the cycles of the Church. How the church year works and why we start when we do and end when we do.

**3.3 Worship and Liturgy** – Father stated that there has been a request for a Healing Mass. This would be on the first Friday at 7:00 p.m. and asked for approval. Every month starting in November and alternating between sites. Jim asked if there would be a possibility of using the Methodist Church in Ripley. Father said that could be a possibility but then we would have to rent. Jim said we should at least approach and see if they would want something. Father said he would check with the Diocese to make sure we could have a Mass somewhere other than the Church. Jim suggested Meeder's Dining Room and then this would show the attendance of the Catholic Church in Ripley. Pat said maybe they wouldn't charge us for the dining room if we stayed for lunch. We should have it somewhere in Ripley. Father stated that there was also a request for a seminar for lectors. Father thought that this should be under Bob. Bob said this could be done and it would be for all lectors new and old. Also, there was a request regarding the music and that it was dull. Any ideas regarding this? Dianna asked if it would be possible for the children to sing, especially at Christmas. She would like to see the children more involved during Mass. She would like to see the older kids do the readings during Christmas. Father said that this would be under Dianna. Comments are coming from Westfield Father said. We need a volunteer to make the music livelier. Dan said, let's put this on the agenda for unfinished business for the next meeting. Father also would like to suggest for the nine days Mass before Christmas, Novena. This is very popular in the Philippines, nine days Mass before Christmas. This would start Dec. 16<sup>th</sup> to the 24<sup>th</sup> at 4:00 a.m. in the morning or 7:00 p.m. in the evening. The committee thought this would be a good idea, and Father thought that we could have some lively music. Dan said this would go under unfinished business for the next meeting also. Father said there would be a Mass on November 2<sup>nd</sup> at 9:00 a.m. in the Cemetery and then he would bless the graves. Bob suggested maybe 7:30 a.m. before we go to work. Dianna suggested 5:00 p.m. or 5:30 p.m. Phil said we should just pick a time because with everything going on in school and everything there will never be a good time. Phil suggested 10:00 a.m. The committee agreed.

**3.4 Parish Community Life Services** – Fran stated that we had our first meeting and it was relatively successful. We didn't really accomplish a thing, but we threw out a lot of ideas on how to strengthen our Parish. Jim will conduct a meeting tomorrow night, October 24. We want to hear their ideas.... how can we strengthen our Parish Community? We must hear from the parishioners. Jim said that the responses from the parishioners on the form that was sent out were disappointing. There were 23 different names that were brought up for involvement which is good. We also had 11 specific responses like music, communication and the most surprising one is.... everything is fine. The second most disturbing one was that Westfield is a very closed

parish. People were not welcomed, and it was clicky. Jim said that this is an issue and not a good one if people don't feel welcomed. We always have the same people do everything, so we need to get more people to be involved. He hopes that he can get some ideas at the next meeting. For instance, the lectors and Eucharistic ministers in Westfield are always the same people and the sign-up list just doesn't work. Debby said that Mary Ann Ellington volunteered to make up the schedule for the Westfield group, so she has the form that Camile uses for Brocton. Debby also gave her the names and whether they liked Saturday or Sunday, so she would have that to help make up the schedule. Phil suggested that maybe we should train some adults. Dan said that there will be more on this after the next meeting.

**3.5 Buildings and Grounds** – Pat said the roof in Brocton is done and paid for. He did report that the roof over the bay window in the rectory has been leaking very badly. DiLorenzo has fixed it so it won't leak temporarily but it will need to be replaced. Pat's understanding is that it will be replaced in the spring. Joe stated that when he had to get on the porch roof he found that it is very bad and should be replaced. Camile suggested that the main roof should probably be looked at also. Pat said he will talk to DiLorenzo to check this out. Phil suggested maybe a rubber roof should be done over the front porch and the front window. Joe said that there is quite a bit left in Brocton that may be enough to do this. Pat also stated that the fans in the basement and the fans above stove have all been cleaned. Joe stated that the cameras and wiring have all been installed and are operating.

**3.6 Cemetery** – Bob reported that fall cleanup was scheduled for Saturday, Nov. 4<sup>th</sup> at 9:30 a.m. They were planning on planting bushes, etc. but after discussion that will wait until Spring. He also reported that they were still waiting on other quotes on the columbarium.

**3.7 Finance** - Camile reported that they are waiting on RJ Financial for the Year-End Report. She asked Debby to call and set up a meeting with them for Nov. 16<sup>th</sup> at 5:00 p.m. and to come with the year-end report and documents for signature.

#### **4.0 St. Dominic RC Church Board of Trustees Meeting in November**

Father reported that the yearly Board of Trustees meeting will be held in Brocton at Jake's place on November 20, 2017 at 5:30 PM before the PPC Meeting in Brocton.

**5.0 Other** – None

The Next meeting was scheduled for Monday, Nov. 20<sup>th</sup> in Brocton at 7PM.  
Father said the closing prayer.

Recorded by: Debby Ruland, Secretary