

## **17<sup>th</sup> PPC Meeting in Westfield on March 19,2018 at 7 p.m.**

### **Agenda:**

1. Unfinished business:
  - 1.1. Upon This Rock
  - 1.2. SDP Action Plan 2018 from EO 1 to EO 10
    - 1.2.1. Education & Youth below 18 yrs. Old – Dianna (See EO1)
    - 1.2.2. Parish Community Life: Brocton – Fran & Westfield/Ripley - Jim(See EO2)
    - 1.2.3. Building & Grounds – Joe /Cemetery- Bob (See EO5 & EO6)
    - 1.2.4. Communication: Website – Joe, Bulletin – Debby, Mass Media – Linda (See EO7)
  - 2.2. Parish Thrift Sale/Store Plan - Jim
3. Reports from PPC Committees
  - 3.1. Education & Youth below 18 yrs. old - Dianna
  - 3.2. Education & Youth 18 yrs. Old and above - Bob
  - 3.3. Liturgy – Fr. Romy
  - 3.4. Parish Community Life: Brocton - Fran & Westfield – Jim
  - 3.5. Building & Grounds – Joe
    - 3.5.1. Cemetery - Bob
  - 3.6. Finance Report – Finance Committee
4. Agenda arising from the reports
5. Others: Feedbacking

## **16th Minutes of the Parish Pastoral Council Meeting on Feb 19,2018 at 7 p.m. in Brocton, NY**

**Presider:** Dan Quagliana presided over the meeting.

**Opening Prayer:** Camile led the prayer.

**Attendees:** Joseph Giambra, Dianna Giambra, Betty DeLand, Camile Belcher, Dan Quagliana, Fr. Romeo Hontiveros, Fran Lus, Jim Crolle and Debby Ruland

**Absent:** Bob Ducato, Phil Baideme and Linda Wolfe

**Approval of the February 19, 2018 Meeting Minutes:** Camile motioned to approve the minutes and Jim seconded the motion. All were in favor.

### **Agenda**

1. **Upon This Rock:** Rick Suchan (Executive Director of The Foundation of the Roman Catholic Diocese of Buffalo) and Chris Musialowski (Major Gift Officer) joined the meeting today to discuss Upon This Rock for St. Dominic. Rick spoke informing us where Upon This Rock stands. There are three parishes that have not completed

this to-date. Rick stated that he was here to offer us a compromise. The Bishop would really like to complete this and wants every household in the Diocese to have the opportunity to participate. He knows from our last meeting that we had a number of issues with the Diocese and the audit that prevented jumping on board with a lot of enthusiasm.

## **2. Unfinished Business**

**2.1 SDP Action Plan 2018 from EO 1 to EO 10:** Dan stated that we read through them at the last meeting. He read through them again. Dan asked the committee if they were all good with this. Father wanted to talk regarding the liturgy one-year plan.

#4: To devise a one-year plan of the Liturgy Ministry.

4.1.1 Lectors and 4.1.2 Eucharistic Ministers have been completed.

4.1.3 Ushers have not. This needs to be completed.

4.1.4 Altar Servers. This also needs to be done. Dianna said that she will talk with the children. She will work on them with Barb.

4.1.5 Choir. We need a choir at both sites.

4.1.6 Rosary and/or bible service & sharing with communion to the aged led by the Lector and/or Eucharistic minister in both sites. Father felt these people should also hear the word before receiving communion. He would like this done.

4.1.7 Marian devotions on months of October and Flower of May in both sites. He would like this done. There are a lot of times that this could happen. He would like a plan from both sites.

4.1.8 Feast Day of St. Dominic. So, both sites should have a Novena for this. This is August 8th. Feast should be held in Westfield. The feast day is on a Wednesday so this year it will be in Westfield. This will be a social gathering with food and music. This will have to be worked out by both sites.

4.1.9 Divine Mercy Sunday - Why are we doing this.... what is Divine Mercy. We will not do this. We should have a novena for St. Thomas More. So, Jim will be charge of this. This will replace Divine Mercy. July 9th is for St. Thomas More.

4.1.10 Novena Prayer to Our Lady of Perpetual Help every Wednesday led by Mary Ann Leonard in Westfield.

4.1.11 Sunday Liturgy preparation led by Brocton & Westfield in-charge.

4.1.12 Christmas Season Liturgy preparation led by Brocton & Westfield in-charge.

4.1.13 Lent Season Liturgy preparation led by Brocton & Westfield in-charge. Father would like to have the services for both sites during Holy

Week, so all parishioners would be able to attend. This Holy Week is very important for every parishioner. I would also like to do the 7 last words of Christ. The lay people would be involved in this. Father wanted to know why we do not have Stations of the Cross on Good Friday when we do it every Friday before. Father would like to have a cross on top of a mountain and we would walk to it on Good Friday. This is done by lay people. Stations of the Cross on Good Friday should be before 3:00 p.m. The 7 last words should be said at 2:00 p.m. Then we will have confession. Father's plan would be to have confession on Holy Thursday during Adoration and Good Friday during the 7 last words. There will be a separate day of confession for the children of Faith Formation. Dianna would like a special one for the First Penance children. Father asked if this is ok for both sites and 7 last words. The committee agreed. Stations of the Cross on Good Friday Father would like to know what the committee thought. Father wondered where the Catholics during the Carrying of the Cross on Good Friday with the Committee? All we can do is ask the people. If we do Stations of the Cross it would have to be before noon. 11:00 a.m. Stations and then 2:00 p.m. 7 Last Words and 3:00 p.m. Passion of the Lord Liturgy. Father will talk with Fr. Clody to assist the Holy Week Liturgy.

4.1.14 St. Patrick Feast day (March 17) and novena led by Brocton in-charge.

4.1.15 St. Joseph Feast day (March 19) and novena led by Westfield-charge.

4.1.16 Mass for Ripley will be March 25<sup>th</sup> and following last Sunday of the month. Dan suggested to the Committee that all the Enabling Objectives should have a one-year plan prepared for the next meeting as Father did for his. Next month's meeting everyone will present their one-year plan except for Liturgy.

**2.2 Parish Thrift Store Plan** - Jim reported that we are receiving things. His fear was that we weren't going to get anything now his fear is we are going to get too much. Steve Zanghi did get back to us and we will be tax exempt. Jim asked for suggestions....do we price things or leave it with no price. Should we price things or not? It should depend on the item, the things that are more expensive should be marked. Smaller things don't need to be priced. Jim is very pleased how the parishioners are responding to this.

### **3. Reports from PPC Committees**

**3.1 Education & Youth below 18 yrs. Old** - Dianna reported that she is hoping that the children will be ready for First Reconciliation before Easter. For Lent she thought instead of having the kids give something up maybe

they could do something positive. They could bring items in and put them in a basket, do two of them, and give them to a needy family from both communities.

**3.2 Education & Youth above 18 yrs.** - Bob couldn't be here. He did have a sheet with the scheduled classes: Lector Training April 22 (W), April 29 (B); Lector training refresher May 6 (W), May 20 (B), May 27 (W), June 3 (B); Seminar on Liturgical Cycles AB&C April 30 (W), May 7 (B), May 14 (W), May 21 (B), June 4 (W), June 11 (B), June 18 (W), June 25 (B) and times that he planned to implement when he returns.

**3.3 Liturgy and Music** - Jim reported we have had two masses in Ripley. The first one was about 44 and the second was about 19. It was recommended that we have a mass in Ripley once a month. Jim will work with Father.

**3.4 Parish Community Life** - Fran reported that there wasn't really much accomplished this month. Jim said the Westfield is next Monday.

**3.5 Buildings & Grounds** - It was stated that there are two gutters down in Westfield but due to the weather not much we can do. Joe will get with Pat to see if there is anything that he had that needs to be done.

**3.6 Cemetery** - Jim reported that they have recommendations from the Cemetery Committee. He passed out the papers with the recommendations for the council approval. They recommend purchasing from Titus for \$11,000. Then we would need another \$4,000 for foundation. The cemetery committee proposes that the use the money from the investment account. They would take out \$15,000. Once they sell niches they would replace that money or put that money in a perpetual care fund. Also, they would purchase the plates that would replace the headstone. They also recommended a memorial garden around the columbarium. Some bricks with names would go around and would cost \$125 a piece. Also, shrubbery around the chapel and a plaque would sell for \$1,000. Do you approve to have the Cemetery Committee proceed.....? all in favor.

**3.7 Finance** - Betty passed out a report that she did. She said that everything is going well. She should have everything ready by the end of the month. She really likes the system. Jim did inform the committee that inventory has started at Westfield. Jim said that he had a couple that would be happy to turn in bottles if we had a place for them to go when parishioners bring them in. Another parishioner made a jar that you would put any change you have in it. We could take it to every meeting, etc. Does the committee approve? Father asked where the Catania Scholarship Fund is, Betty said she hasn't seen anything. Debby said that wreaths and

flowers are supposed to come out of it, but she hasn't seen anything on Catania Fund. Father will talk with Bob.

**4. Agenda arising from the reports** - already taken care of.

**5. Other: Feedback** - none

Next meeting March 19th at 7:00 p.m. in Westfield. Debby said the closing prayer. Jim asked that everyone say a prayer for St. Dominic during Lent.

Minutes recorded by Debby Ruland, Secretary