

22nd Minutes of the Parish Pastoral Council Meeting on August 20, 2018 in Brocton at 7 p.m.

ATTENDANCE: Camile Belcher, Dianna Giambra, Joseph Giambra, Jim Crolle, Dan Quagliana, Phil Baideme, Bob Ducato and Father Romy

ABSENT: Betty Deland

Presider: The meeting was presided by Dan Quagliana. Opening Prayer was said by Bob Ducato.

Approval of July's Minutes: Phil motioned to approve the minutes as written and Camile seconded the motion. All were in favor.

Unfinished Business:

1.1 Justin Steeg's Receptions after the 10:30 a.m. Mass in Westfield: Need for working committees.

The date is September 30th. Dan suggested set-up and clean-up committees and food. It was discussed having pot luck, sandwiches, etc. Father stated that we don't know how many would be at Mass. Father said just finger food would be ok. Dan volunteered to clean-up. Father suggested asking the Legion of Mary to set-up. Dianna and Joe volunteered to set-up. Debby suggested coffee and donuts. It was decided to keep it simple, so donuts and coffee was chosen.

1.2 Parish Thrift Sale/Store One Year Plan – by Jim Crolle

Jim stated that he will have a one-year plan for next year but not this year. Jim stated that he and Father had discussed having another sale this year, but nothing has been finalized yet.

1.3 Cookbooks – by Jim Crolle

Jim reported everyone feels that this is a good idea, but no one will commit to help. He is still working on it but won't be for Christmas.

1.4 Collection Envelops – by Debby

Debby reported that she has been in contact with Cathedral. They are to send me the listing of the collections and then I will review to make sure everything is the right name and in the right order. We will get extra boxes for any new members. We will have them by the 1st of the year. Debby reported that she will follow-up with individuals that don't use their envelops so that we don't order them if they don't want them.

1.5 Rosary Coast to Coast on October 7th: Need working committees.

Dan asked what kind of committees do we need? Debby stated that most churches are already working on this, so we don't have to let them know

however we will put up flyers and signs, etc. Barb and Donny, Joe and Dianna and Randy and I will work on this. No committees will be needed.

1.6 October month of the Rosary: Need Statues of Our Lady of Grace in every Catholic working towards family or neighborhood rosary prayers and need for working committees.

Father stated that October is the month for the Rosary. We say the rosary inside the Church, but this is a kind of outreach for the Catholic homes. Catholic homes should have a statue of the Virgin Mary in their yard. A neighborhood rosary saying would be a good idea but if not, then saying the rosary with your family. If you have a statue outside, it identifies you as a Catholic family. We will say the rosary before every Mass during the month of October. This would be something for the community meetings to discuss. Father said we should have statues in case anyone would like to purchase one. Jim stated that he will get some information on statues and prices and then we can put it in the bulletin.

1.7 Annual Parish Assembly on November 14, 2018 Plan of Activities:

1.7.1 Annual Reports to be submitted to the PPC President for consolidation and to be reported by him.

Dan informed the council that everyone will have to have a one-year plan by November 14th. The meeting will be held on a Wednesday therefore it will have to be after Mass in Westfield. The annual reports will be due to Dan by November 1st. There will be a Board of Trustee meeting before the assembly the Finance Committee will report to the Board for the year-end Financial Report. This will be in October.

1.7.2 Giving of certificate of recognition to the parishioners who give their time, talent and treasure and need a committee to select the names. It was decided that the communities will discuss then submit to the PPC.

1.7.3 Survey reports and suggestions. Father is tabulating this. He stated that it is very scattered.

1.7.4 One-year plan 2018-2019 presentation by: Education & youth below 18 yrs. old; Education and youth 18 yrs. old & above; Parish Life from Brocton community and Westfield community; Liturgy and music; Building & ground; Cemetery. These are due by November 1st to Dan.

1.7.5 Socialization with cheese and crackers committee: Need a working committee. This is for the November 14th meeting. Father said the Rectory can prepare that.

1.8 Christmas Party 2018 – This will be discussed more in October. Father said if there is a need....ok....if not that's ok too.

1.9 SDP Action Plan 2018 from EO 1 to EO 10

1.9.1 Education & Youth below 18 yrs. Old – Dianna – see attachment #1

1.9.2 Parish Community Life: Brocton-Fran & Westfield/Ripley – Jim – Jim has an outline but is not prepared at this time. He will have it available at the next meeting.

1.9.3 Buildings & Grounds – Joe – Joe will have available in October. **Cemetery – Bob – See attachment #2 & #3**

1.9.4 Communication: Website – Joe – Bulletin – Debby – Debby stated that she hasn't finished it yet but hopefully soon. Joe stated that he doesn't have his ready at this time. Jim stated that after doing the Virtus regarding social media guidelines. He felt that someone should put this together for our parish. The council felt that this should be Dianna's responsibility. Each parish is supposed to have a policy on this.

2.0 Reports from PPC Committees

2.1 Education & Youth below 18 yrs. old – Dianna – nothing to report.

2.2 Education & Youth 18 yrs. old and above – Bob – See attachment #4 Dan stated that there are council meetings on December 17th and January 21st, so Bob will have to change these dates.

2.3 Liturgy – Fr. Romy – Father stated that he will present in October. Father stated that there are the regular Masses scheduled at this time. Holy Hour, First Friday and First Saturday and two funerals.

2.4 Parish Community Life: Brocton-Fran & Westfield/Ripley – Jim - Fran's report was attached with the agenda so it was just accepted. No discussion – all in favor. Jim talked about increasing awareness in the community and there was good discussion.

2.5 Building & Grounds – Joe - Joe reported that the air conditioning had to be repaired in Brocton. No other report. **Cemetery – Bob** – already discussed.

2.6 Finance Report – Finance Committee – No report until next month. \$9,142.96 is in the checking account currently. There is \$5,000 in savings.

2.7 Upon this Rock campaign report – there was an attachment on this with the agenda.

2.8 Air-conditioning installation report – Father stated that he will target the parishioners that didn't contribute to the Upon This Rock campaign. This was also covered at the emergency meeting.

3. Others: Nothing

Closing Prayer said by Fr. Romy.

Motion to adjourn was made by Phil and seconded by Bob.

Recorded by Secretary, Debby Ruland